

City Planning Department Collection

M/A 2016.01.01-04

Finding aid prepared by Carissa Hansen

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Describing Archives: A Content Standard

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Summary Information

Repository	James K. Hosmer Special Collections Library
Creator	Minneapolis (Minn.). City Planning Department.
Creator	Minneapolis (Minn.). Department of Planning and Development.
Title	City Planning Department Collection
Date [bulk]	Bulk, 1966-1970
Date [inclusive]	1959-1977
Extent	4.16 Linear feet 4 boxes
Language	English

History

The Minneapolis City Planning Department was established in 1921. Staff included a City Planning Engineer, assistants, draftsmen, architects, and surveyors, all housed Minneapolis' Municipal Building. In 1918, the City Planning Act for Minnesota and the City Planning Commission were established, but before that date there was no concerted approach to city planning in Minneapolis.

Throughout its existence, the City Planning Department worked alongside the Planning Commission, preparing comprehensive, long-range plans and studies, conducting research to identify priorities for community improvements, and coordinating social and physical improvement programs both inside and outside city government. Unlike the Planning Commission, which consisted of individuals appointed by the Mayor and others serving on the City Council, School Board, Park Board, and County Board, individuals in the City Planning Department were staff of the City of Minneapolis.

In 1958, the Planning Department hired Lawrence Irvin, who served as the Department's Director for over 20 years. Throughout the 1960s, the Department was involved in numerous neighborhood urban renewal and downtown planning projects. Based on the Community Improvement Program (CIP) study conducted by the Department, the City Council initiated a program called "Decision '67, Action for Better Living," consisting of three main projects aimed at improving physical, social, and economic conditions - the Pilot City Program, Model City Program, and Downtown Business District. The Planning Department was particularly effective in obtaining federal grant money to execute the City's improvement projects. However, by the mid-1970s, federal funding models had shifted and neighborhood groups became more directly involved in planning programs, diminishing the need for such extensive coordination with the City Planning Department.

In 1968, the City Coordinator's Office, led by Thomas Thompson, was reorganized to include the City Planning Department, which then became known for a time as the Planning and Development Division, with separate Planning and Development Departments operating within it. Lawrence Irvin remained Division Director, Ralph Quiggle served as Director of Planning, and Delroy Peterson as Director of Development. The Division consisted of numerous other professional and clerical staff, including planner Richard Heath, who joined the Department in 1964 and was heavily involved in the Community Improvement Program study. In 2003, the Planning Department, along with three other City agencies - the Empowerment Zone, Minneapolis Community Development Agency, and Minneapolis Employment and Training Program, were combined to form the Department of Community Planning and Economic Development (CPED).

Description of Collection

The collection contains memos, staff notes, correspondence, reports, meeting minutes, news releases, grant and financial documents, data gathered for studies, and formal staff papers and studies from the City of Minneapolis' Planning Department from the mid-1960s through the early 1970s.

The bulk of the collection consists of material related to studies and planning projects conducted by the Department, as well as material pertaining to the Department's involvement in the Minneapolis Model City Program, for which work to improve a section of South-Central Minneapolis began in 1968 and continued through the mid-1970s. The Model City Program material reflects the Department's coordination between the U.S. Department of Housing and Urban Development (HUD) and Model City Program staff and committees. The Project and Study Files showcase the Department's work with riverfront development, social services, the Municipal Information System, downtown planning, housing, and other topics. Within the Project and Study Files, researchers will also find data and other documentation for the Community Improvement Program (CIP) study conducted by the Department, which was used as the basis for Minneapolis' Model City Program. The collection also contains a small amount of material related to the City and Department more broadly, as well as documentation of Department staff members' inter-agency work on various committees outside of the City of Minneapolis.

Administrative Information

Publication Information

James K. Hosmer Special Collections Library

Access Restrictions

The collection is open for researchers and may be used in-house only.

Donor Information

The collection was donated by the City of Minneapolis in 2016.

Processing Information

Processing for the collection was done in 2016 by Wendy Guerra and Carissa Hansen. A significant amount of material produced by the Minneapolis Model City Program and received for reference by the Planning and Development Division was removed from the collection and incorporated into the Minneapolis Model City Collection (M/A 2000.179.01-12). Duplicate material, out of scope U.S. Department of Housing and Urban Development (HUD) material, and out of scope reprints and reports were also removed from the collection.

Related Materials

Related Materials in Hennepin County Library Special Collections:

Lawrence M. Irvin Collection (M/A 1994.22.01-03)

Minneapolis Model City Program Collection (M/A 2000.179.01-12)

Controlled Access Headings

Personal Name(s)

- Heath, Richard L., 1931-1998
- Irvin, Lawrence M., 1915-1984
- Peterson, DelRoy C.
- Quiggle, Ralph O.
- Thompson, Thomas A.

Subject(s)

- Central business districts -- Minnesota -- Minneapolis -- Planning.
- City planning -- Minnesota -- Minneapolis.
- Community organization -- Minnesota -- Minneapolis.
- Economic development -- Minnesota -- Minneapolis
- Housing -- Minnesota -- Minneapolis.
- Human services -- Minnesota -- Minneapolis
- Minneapolis Model City (Program)
- Urban renewal -- Minnesota -- Minneapolis

Departmental Information

Collection Inventory

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Planning and Development Staff Resumes 1969	4	10
Minneapolis Planning Laws 1957-1959, 1964, 1967	4	28
City of Minneapolis Request for Revenue Resources, Office of the City Coordinator 1967	4	29
City Planning Commission, Meeting Minutes and Other Material 1968-1970	4	30
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HUD Model Neighborhood Booklet 1966	1	1

Model City Program

Administration and Budget undated, 1966-1969	1	2
Budget for Model Neighborhood Planning 1968	1	3
Babysitting and Transportation Expenses 1968	1	4
Regional and Federal Office of Economic Opportunity (OEO) Correspondence with County OEO 1967	1	5
Letters and Replies Regarding Copies of All Letters and Reports on Model Cities 1968	1	6
City Development Agency Correspondence and Resolutions 1968-1969	1	7
City Development Agency Conference in Columbus, Ohio 1969	1	8
City Development Agency Bi-Monthly Report to HUD May 1968-February 1969	1	9
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Code Enforcement Program 1968	1	11
Community Organization 1968	1	12
Consultant Proposals for Powderhorn District Commercial Facilities 1967	1	13

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"Study of Commercial Districts: Model Neighborhood Area," Consultant Report June 1968	1	14
Consultants for Model City Programming 1968-1970	1	15
City Demonstration Program Planning Grant, Contract No. MP-22-002 1968-1969	1	16
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Correspondence, Model Neighborhood Temporary Committee 1967-1968	1	20
Correspondence 1970-1971	1	21
Model Neighborhoods - Economic Development Potential: Technical Assistance Grant Project 1967-1970	1	22
Employment: Program Director, Community Organizer, Etc. undated, 1968	1	23
Economic Development Administration, Model Neighborhood Development Corporation undated, 1969	1	24
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Model City Program

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Recommended 1969 Model Neighborhood Physical Action Program 1969	2	4
Model Neighborhood 1969 Action Program Project Reviews undated, 1969	2	5
Model City Program Director Applications 1968	2	6

Model City Program

Recruitment of Model City Personnel 1968, 1970	2	7
Legal Aides Welfare Study June 1969	2	8
Model Neighborhoods (Demonstration Cities) Application, Instructions, and Staff Reports undated, 1967-1969	2	9-10
City Planning, Land Use, Welfare, and Model Neighborhood Reports undated, 1968-1969	2	11
Subcommittee Meeting Reports, Outlines, and Memos 1966-1968	2	12
Council Guidelines on Policy and Planning Committee Structure undated	2	13
Policy and Planning Subcommittee undated, 1968-1970	2	14
Housing, Land Use, and Economic Development Subcommittee of the Policy and Planning Committee 1968-1969	2	15
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CIP Study, Relocation 1960s	2	34

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"Riverside Neighborhood: The First Hundred Years," Paper by Richard Heath 1966	2	36
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Project and Study Files

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CIP Study, Workable Program 1966	3	5
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CIP Study, Central Community Data 1960s	3	7
CIP Study, Urban Design 1965	3	8
Southwest Diagonal and I-94 Beautification Studies 1966	3	9
Social Services Programs Inventory 1966	3	10
CIP Study, Urban Design Study - Powderhorn Area 1965-1967	3	11
Preliminary Plan for Como Neighborhood January 1962	3	19
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Urban Dynamics 1969	3	21
Software Consultants for Municipal Information System 1969	3	22
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Social Development Paper 1969	3	24

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Southwest Diagonal 1965-1969	3	25
Miscellaneous Memos 1969	3	26
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Park Board Principles and Standards undated, 1968-1969	3	28
Police Projects, Federal Application 1969	3	29
Railroad Land Study 1969	3	30
Minneapolis Revenue Taxes 1969	3	31
River Gardens (Old Workhouse Site) undated, 1969	3	32
Schools, Long-Range Program Consultants undated, 1969	3	33
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Social Services Development undated, 1968-1969	3	35
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Minneapolis Planning, Programming, Budgeting undated, 1968-1969	4	2
Neighborhood Development Program Summary 1969	4	3
Downtown Development - Decision '67 1966-1968	4	4
Metropolitan Housing undated, 1968	4	5
Metro Area Housing Study 1965-1969	4	6
Outside Sewer Information 1968	4	7
Board of Adjustment undated	4	8
Minneapolis, Planning, Programming, Budgeting, Issue Papers 1969	4	11
Minneapolis, Planning, Programming, Budgeting, Draft Issue Papers 1968	4	12-13
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Project and Study Files

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Inter-Agency Riverfront Committee 1969	4	20
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HUD - Office of Economic Opportunity (OEO) Cooperation Agreement undated, 1967-1969	4	24
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Control Data Blaine Renewal undated, 1968	4	26
HUD, Request for Proposal #265-74 (Management Issues) 1974	4	27
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Inter-Agency Work

"Policies for the Establishment of Priorities for Improvement Action Programs," CIP Study 1960s	4	32
Citizens' Upper Harbor Committee 1964-1965, 1968	4	33
Workable Program 1971-1973	4	34
EMPIRIC Data on Income, Industry Household, and Land Use Variables undated	4	35
"Municipal Overburden," Staff Paper 1968	4	36
Southwest Diagonal Expressway Reports 1969	4	37
Appraisal of 10th Street Properties Between 4th Avenue S and Hawthorne Avenue N, Value Charts and Photographs 1959	4	38

Inter-Agency Work**Processing Information note**

Files primarily comprised of meeting minutes, reports, and mass memoranda of outside agencies received by the City Planning Department for reference purposes were removed from this series.

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Metropolitan Hospital Planning Agency (MHPA) 1969-1970	2	26
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Inter-Agency Work

Planning Agency for Hospitals of Metropolitan Minneapolis (PAHMM) Board of Directors Minutes 1968-1969	2	27
Planning Agency for Hospitals of Metropolitan Minneapolis (PAHMM) Abbot Hospital Study Committee 1969-1970	2	28
Mobilization of Economic Resources (MOER), Parent and Child Center 1969-1970	2	29
Community Health and Welfare Council Research Advisory Committee of Hennepin County 1967-1968	3	2
Mobilization of Economic Resources (MOER), Poverty Target Area Boundaries July 1966	3	13
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