

HENNEPIN COUNTY

LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

Director Selection Process Committee

Meeting Summary

The Library Board Director Selection Process Committee met Wednesday, February 6, 2019, Ridgedale Library, Robert H. Rohlf meeting room.

Attendees

Committee members: Chair Katherine Blauvelt, Tim Dolan, Jonathan Gaw, Sheila Letscher, Margy Ligon, Samuel Neisen, Erin Vrieze Daniels.

Staff: Interim Library Director Janet Mills, Shannon Adkins, Carrie Brunsberg, Deb Garbison, Johannah Genett, and Tracy Thompson

Public: None.

Welcome and Call to Order

Chair Blauvelt called the meeting to order at 5:30 p.m. and welcomed attendees.

Approval of agenda and meeting summary

Samuel Neisen made a motion to approve the agenda; seconded by Erin Vrieze Daniels. Motion passed.

Margy Ligon made a motion to approve the January 9, 2019, meeting summary; seconded by Jonathan Gaw. Motion passed.

Public Comment

None.

Director Search and Timeline Update

Deborah Johnson, Library Human Resources Manager, provided an update on the Library Director search so far and reviewed updates to the overall timeline. She shared the application screening group has started reviewing 11 applications as five candidates declined to move forward in the process. The group will narrow the pool to five or six candidates to be interviewed by a panel in February or March. The top three candidates will then be moved through the Library Board's engagement opportunity.

Library Board

Katherine Blauvelt, President | Caitlin Cahill | Chris Damsgard | Tim Dolan | Jonathan Gaw | Rahfat Hussain
Adja K. Kaba, Secretary | Sheila Letscher | Margy Ligon | Samuel Neisen | Erin Vrieze Daniels, Vice President

Interim Library Director

Janet Mills



Pre-Finalist Engagement Opportunity

The committee discussed the February 27 meeting agenda; special public comment listening session format, guidelines and communication needs; and determined questions to pose to the public.

The purpose of the special public listening session will be to gather input from patrons, library staff and the community on what qualities are important in the next Director.

The public will be asked to respond to the following prompts to support the Board in representing the community when making a recommendation on the next Library Director:

What do you value most about Hennepin County Library today? What is working well?
If the next Director could make only one change, what do you hope it would be?
What attributes are most important to the next Director's success and why?

The meeting will be advertised via posters in Library branches in both public and staff areas, as well as on Library social media and hclib.org. A flyer outlining the process, prompts, and community guidelines will be provided to the public the day of the meeting.

Finalist Engagement Opportunity Discussion

The committee discussed a draft schedule for the Library Board finalist engagement to include two days of activities throughout suburban and urban library locations, comprised of tours, a meet and greet, a forum, and a board meeting discussion.

Erin Vrieze Daniels made a motion to move forward the suggested finalist engagement schedule; seconded by Samuel Neisen. Motion passed.

Adjourn

Margy Ligon made a motion to adjourn the meeting at 6:54 p.m.; seconded by Erin Vrieze Daniels. Motion passed.