

HENNEPIN COUNTY

LIBRARY BOARD

The public is welcome at all library board meetings

August 26, 2020, 5:30-7:30 p.m.

Virtual Board Meeting

Library Board Agenda

Budget and Long-term Planning Committee

1. WELCOME AND CALL TO ORDER



2. APPROVAL OF AGENDA*



3. APPROVAL OF MINUTES OF JUNE 18, 2020

4. UPDATE: HCL INTERIM BUDGET & FINANCE DIVISION MANAGER

5. GENERAL DISCUSSION OF BUDGET UPDATE



6. ADJOURN*



* *Library Board action items*

Library Board

Erin Vrieze Daniels, President | Chris Damsgard | Jonathan Gaw | Tim Dolan, Secretary | Rahfat Hussain | Adja K. Kaba | Margy Ligon | LaBelle Nembang | Samuel Neisen | Sheila Letscher, Vice President

Library Director

Chad Helton



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Budget and Long-term Planning Committee

Meeting Summary

The Library Board Budget and Long-term Planning Committee met Thursday, June 18, 2020, via Microsoft Teams.

Attendees

Committee members: Tim Dolan, Jonathan Gaw and Rahfat Hussain

Library Board members: Christopher Damsgard, Erin Vrieze Daniels and Sheila Letscher

Staff: Janet Mills and Jeannette Lewis

Welcome and Call to Order

Chair Rahfat Hussain called the meeting to order at 5:01 p.m. and welcomed attendees.

Approval of Agenda and Meeting Summary

Motion by: Tim Dolan

Seconded by: Sam Neisen

Motion passed.

Discuss Year 2021 Budget

Janet Mills introduced Interim Library Budget and Finance Manager Curt Haats. Curt has been with Hennepin County for over 30 years. Curt discussed the Library's 2021 operating budget request. Because the budget request must account for zero increase in property tax revenue, cuts have been made but it is still not enough to reach the budget target. At this time a specific line item budget can't be shared. Some FTE and collection reductions will need to happen to meet the budget target. County Administration and the County Board will make the final decision.

Library Board

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Interim Library Director

Janet Mills



Adjourn

Motion to adjourn the meeting at 6:18 p.m.

Motion by: Rahfat Hussain

Seconded by: Tim Dolan

Motion passed.

DRAFT

HENNEPIN COUNTY

LIBRARY

Hennepin County Library 2021 Budget Process
Budget Equity Worksheet

Overview

As we prepare our 2021 Budget for the Library, we want to intentionally embed equity considerations into our budget process. This worksheet is designed to guide Library Division Managers and budget managers in identifying whether our budget allocations advance equitable outcomes for residents, assess the equity impacts of budget decisions and ensure that programs, projects, plans and investments help to reduce disparities.

Equity considerations in our budgeting provide one way to identify and eliminate underlying drivers that cause inequities in our communities. As we review and make requests for our 2021 budget, we will assess how budget decisions positively or negatively affect communities of color and low-income communities.

References:

This worksheet was developed using resources shared in our Government Alliance on Race and Equity member network, specifically two budget equity tools used by [Tacoma Washington](#) and [San Antonio Texas](#).

Budget Equity Worksheet

The worksheet includes nine questions that are designed to help us:

- apply an equity lens to assess equity impact
- be equity data driven –
- equitable community engagement and access

***Please note: For the Library's 2021 budget, we are using only the first four questions from the Budget Equity Worksheet.** Due to our budget timeline, current data collection practices and impacts of COVID-19, we are not asking budget and division managers to complete all nine questions. We hope to fully incorporate all questions in next year's budget process.

Library Administration

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Questions

- 1. In what ways will your overall (entire) budget be realigned for the next fiscal year in targeted ways to advance equity?** (This can include shifts relating to staff time allocations for the purposes of advancing diversity, equity, and inclusion; equity trainings; and/or programmatic commitments that are intended to reduce or eliminate disparities experienced by communities of color and low-income communities.)

- 2. What are the recurring funding gaps or limitations in your budget that could inhibit your ability to advance racial and economic equity?** (This can include funding beyond your control; time constraints; recognition that racial and economic disparities are wide and deep and that Departments are not funded to fully address these gaps, etc.)

- 3. Identify potential impacts of your proposed reductions, adjustments, fee changes (if applicable) on communities of color and low-income communities, and describe what strategies you recommend to mitigate any potential adverse impacts.** (This can include waiving fees for specific populations; a reduction in funds for a critical community resource, etc.)

- 4. Indicate the racial and/or economic inequities experienced by Hennepin County residents that could be addressed via specific allocations in your budget.**(Please include the data source(s) and community indicator(s) that you referred to in identifying racial and/or economic inequities. Example data sources are included in this document.)