

HENNEPIN COUNTY

LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

June 5, 2019, 5:00-6:30 p.m.

Augsburg Park Library | Meeting Room | 7100 Nicollet Ave. | Richfield, MN

Library Board Agenda

EXECUTIVE COMMITTEE

1. WELCOME AND CALL TO ORDER
2. APPROVAL OF AGENDA*
3. APPROVAL OF MARCH 19, 2019, MEETING SUMMARY*
4. 2020 PROPOSED LIBRARY OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN
5. LIBRARY BOARD GOALS AND AGENDAS FOR UPCOMING MEETINGS
6. ADJOURN

** Library Board action items*

Library Board

Katherine Blauvelt, President | Chris Damsgard | Tim Dolan | Jonathan Gaw, Secretary | Rahfat Hussain | Adja K. Kaba
Sheila Letscher | Margy Ligon | LaBelle Nembangji | Samuel Neisen | Erin Vrieze Daniels, Vice President

Interim Library Director

Janet Mills



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Executive Committee

Meeting Summary

The Library Board Executive Committee met Wednesday, March 19, 2019, Golden Valley Library, meeting room.

Attendees

Committee members: Chair Katherine Blauvelt, Chris Damsgard, Jonathan Gaw, Adja K. Kaba, and Erin Vrieze Daniels

Library Board members: Sheila Letscher

Staff: Janet Mills and Tracy Thompson.

Hennepin County Staff: David Hough, Chester Cooper, Michael Rossman

Public: Ashley Bieber, Kate Black, Ali Fuhrman, Lesley McKintosh, Caroline Ore, Lynn Stetler, Suzi Stephenson, Lynn Tarkow, Janet Tarkow, and Anna Zillinger

Welcome and Call to Order

Chair Katherine Blauvelt called the meeting to order at 5:31 p.m. and welcomed attendees.

Approval of agenda and meeting summary

Chair Blauvelt made a motion to amend the agenda to move item 5, public comment, up to item 4, seconded by Jonathan Gaw. Motion passed.

Director Selection Process Discussion

Chair Blauvelt reviewed the Library Board's role in the Director Selection Process, Minnesota State statutes related to the Hennepin County Library Board and the Director, and the work of the Library Board's Director Selection Process Committee so far.

County Administrator David Hough, Chief Human Resources Officer Michael Rossman, and Assistant County Administrator Operations Chester Cooper spoke to the board in regards to County Administration's decision to end the search for a Library Director and seek to have the Master in Library Information Sciences degree requirement to be removed from Minnesota statute 383B.

Mr. Rossman shared that the County's Human Resources department conducted a nationwide search for Library Director candidates using their internal recruiters. The recruiters seek out appropriate places to post the position and to call on qualified candidates that may not be actively seeking a new

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job. Because we have these internal resources, it was decided that we would not use an outside search firm. County Administration had previously sought and received a waiver to increase the Library Director's salary.

The posting statistics were as follows: 3,819 people viewed the posting, 36 applications received, 26 applications met minimum qualifications narrowed down to a top group of 16, 11 continued to the screening committee. The screening committee was comprised of two Library Board members, two outside library professionals, a Friends of the Library member, and the Hennepin County Chief Human Resources Officer. Of the 11 candidates, the screening committee referred four to be interviewed by County Administration. County Administration conducted Skype interviews on March 1, 2019 and did not find the competencies they were looking for in a Hennepin County leader and decided to end the current search.

Minnesota statute 383B dictates that the Hennepin County Library Director position requires a MLIS degree and experience. County Administration is seeking to remove this requirement to increase the candidate pool. On March 12, 2019, Michael Rossman testified before the House committee to delete the MLIS requirement from MN statute 383b.

[Public Comment](#)

Ashley Bieber, Kate Black, Ali Fuhrman, Lesley McKintosh, Caroline Ore, Lynn Stetler, Suzi Stephenson, Lynn Tarkow, Janet Tarkow, and Anna Zillinger addressed the board on their hopes for the attributes of the next Library Director, current concerns about Hennepin County Library and Administration, and their views on the Library Director's education credentials.

[Upcoming Library Board Locations & Agendas](#)

The Committee discussed upcoming scheduled meetings and the need for future Executive and Director Selection Process committee meetings or a board retreat. May and June agendas will focus on 2020 budget outcomes and disparity reduction.

The Committee would like to consider ways the Library Board could responsively engage with the community as part of the Library Director selection process. Director Mills shared her vision for strategic storytelling and encouraged the Library Board to engage the community through telling the story of library services, listening, and having a dialogue with community members.

The Committee expressed a desire to interact with communities outside of Ridgedale Library and Minneapolis Central Library when conducting board business. At the Annual meeting on May 8, the Committee will ask that the Library Board vote to move the June 26 meeting location to Brookdale and consider moving fall 2019 Library Board meetings to alternate locations as well.

Chris Damsgard made a motion for staff to provide a list of possible meeting dates and locations for the Library Board to vote on at their annual meeting, seconded by Adja K. Kaba. Motion passed.

[Next meeting](#)

The next meeting of the Library Board Executive Committee is Wednesday, June 6, 5:30 p.m., Augsburg Park Library.

[Adjourn](#)

Katherine Blauvelt made a motion to adjourn the meeting at 7:44 p.m.; seconded by Jonathan Gaw. Motion passed.

**Hennepin County Library Board
2019 Meeting Agenda Overview**

2019	Full Board		DSP Committee		Full Board		DSP Committee		Full Board		Executive Comm.		Full Board		Executive Comm.		Full Board		Executive Comm.		Full Board		Full Board	
	Template	Time	Jan. 9, 2019 Ridgedale	Time	Jan. 23, 2019 Ridgedale	Time	Feb. 6, 2019 Ridgedale	Time	Feb. 27, 2019 (org. 3/27) Ridgedale (org. MC)	Time	March 19, 2019 (org. 2/27) Golden Valley	Time	May 8, 2019 Ridgedale	Time	Jun. 5, 2019 Augsburg Park	Time	Jun. 26, 2019 Ridgedale	Time	Aug. 14, 2019 Northeast	Time	Sept. 25, 2019 Plymouth	Time	Nov. 20, 2019 Walker	Time
Consent	New Member Intro.	2																						
	Approval of Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1	Approve Agenda	1
	Consent	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1	Consent Agenda	1
Public Comment	Public Comment	3	Public Comment	3	Public Comment	9	Public Comment	3	Public Comment	3	Public Comment	21	Public Comment	3	Public Comment	3	Public Comment	3	Public Comment	3	Public Comment	3	Public Comment	3
County Commissioner Update	Commissioner, District	15	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	No	0	N/A	0	Greene Fernando	15	N/A	0	TBD	15	TBD	15
Special Presentations	Ignite or Special Presentation/Election	3	N/A	0	N/A	0	N/A	0	Listening Session	60	N/A	0	Election of Officers	5	N/A	0	ERP Winners	15	N/A	0	County Administrator	15	FHCL	15
President's Report / Formal Business	Announcements		HR Search Update	10	Commendation	10	HR Search Update	10	Announcements	2	Dir. Selection Proc.	20	Announcements	1	Review Budget	60	Announcements	5	FHCL \$ Review	10	Announcements	5	Announcements	5
	Commendation(s)		Committee Timeline	10	DSP Comm. Report	60	Committee Timeline	10	DSP Comm Report	10	2019 Agendas	45	Commendation	5	Meeting Review	20	Exec. Comm	10	Meeting Review	25	Exec. Comm	5	Approve FHCL \$	5
	Appointments	15	Discussion - 2019 HCL Staff & Public Engagement	60	2019 Meeting schedule	5	Pre-finalist engagement opportunity	40	Nom. Committee Appointments	3	HC Attorney Chuck Salter	10					Review & Recommend 2020 Meeting Schedule	20	Review 2020 Meeting Schedule	10	Approve 2020 meeting schedule	10		
	Exec. Comm. Report DSP Comm. Report Topic(s)			2018 Accomplishments 2019 Conferences	2 3	Finalist Engagment	20	Recess	15			Exec. Comm. Rept. Meeting Locations Conf. Reports	15 5 5					New member onboarding	30					
Library Board Dialogue	Dialogue	45	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	2020 Budget Outcomes	45	N/A	0	Review & Recommend Budget	40	N/A	0	Technology pt 1	45	Technology pt 2	45
Library Board Policies	Policy 1 Policy 2 Policy 3 Policy 4 Policy 5	20	N/A	0	Policy Introduction Collection Dev. Freedom Read&View Lending Policy Review	15	N/A	0	Policy Review Collection Dev.	15	N/A	0	Policy Review Collection Dev. Freedom x2 Lending Policy Review	15	N/A	0	First Read Collection Dev. Freedom x2 Lending Policy Review	20	N/A	0	Second Read Collection Dev. Freedom x2 Lending Policy Review	5	Approval Collection Dev. Freedom x2 Lending Policy Review	5
Director's Report	Library, Community, Topic(s)	10	N/A	0	Updates	5	N/A	0	Updates	5	N/A	0	Updates	3	N/A	0	Updates	5	N/A	0	Updates	5	Updates	5
Committee Reports	FHCL Public Art	2	N/A	0	FHCL	2	N/A	0	FHCL	2	N/A	0	FHCL	2	N/A	0	FHCL	2	N/A	0	FHCL	2	FHCL	2
Unfinished	Unfinished Business	1	N/A	0	Unfinished Bus.	1	N/A	0	Unfinished Bus.	1	N/A	0	Unfinished Bus.	1	N/A	0	Unfinished Bus.	1	N/A	0	Unfinished Bus.	1	Unfinished Bus.	1
New Bus.	New Business	1	N/A	0	New Bus.	1	N/A	0	New Bus.	1	N/A	0	New Bus.	1	N/A	0	New Bus.	1	N/A	0	New Bus.	1	New Bus.	1
Adjourn	Adjourn	1	N/A	0	Adjourn	1	N/A	0	Adjourn	1	N/A	0	Adjourn	1	N/A	0	Adjourn	1	N/A	0	Adjourn	1	Adjourn	1
	Total time	120		84		115		84		120		88		120		85		120		90		115		115

Library Abbreviations
Bd = Brookdale MC = Minneapolis Central Rd = Ridgedale Sd = Southdale