

HENNEPIN COUNTY  
LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

March 16, 2022, 4:30-5:30 p.m.

Virtual Meeting

# Library Board Agenda

## POLICY COMMITTEE

1. WELCOME AND CALL TO ORDER



2. APPROVAL OF AGENDA\*



3. APPROVAL OF MARCH 2, 2022, MEETING SUMMARY\*

4. HCL COMMISSIONED PUBLIC ART POLICY (REVISED)

5. HCL DONATION POLICY (REVISED)



6. ADJOURN\*



*\*Denotes board action item.*

### Library Board

Adja Kaba, President | Jane Brisset, Vice President | Tim Dolan, Secretary | Lynn Stetler | Erin Vrieze Daniels | Michael Hogan | Gordy Aune, Jr | Kimberly Urig | Briana Eicheldinger | Amal Karim | Keegan Xavi

Interim Library Director  
Dan Rogan

# HENNEPIN COUNTY

## LIBRARY BOARD

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### Policy Committee

#### Meeting Summary

The Library Board Policy Committee met Wednesday, March 2, 2022, via Microsoft Teams.

#### Attendees

**Present:** Jane Brissett, Gordy Aune Jr, LaBelle Nambangi, Adja Kaba, and Keegan Xavi

**Hennepin County Staff:** Jeannette Lewis, Ali Turner and J.R Genett

#### Public:

#### Welcome and Call to Order

Chair Jane Brissett called the meeting to order at 5:00 p.m. and welcomed attendees.

#### Approval of Agenda

Gordy Aune Jr. made a motion to approve the agenda; seconded by LaBelle Nambangi. Motion passed.

#### Approval of Meeting Summary

LaBelle Nambangi made a motion to approve the January 18, 2022, meeting summary seconded by Gordy Aune, Jr. Motion passed.

#### HCL Commissioned Public Art Policy

The Policy committee reviewed the HCL Commissioned Art policy. Committee members discussed the status of commissioned art in libraries to date.

Staff and committee members discussed implementing changes to the policy. Committee members proposed new revisions and plan to discuss the changes at the next policy committee meeting for final vote.

#### Library Board

Adja Kaba, President, | Jane Brissett, Vice President | Tim Dolan, Secretary | Erin Vrieze Daniels | Lynn Stetler | Michael Hogan | Briana Eicheldinger | Amal Karim | Kimberly Urig | Keegan Xavi | Gordy Aune Jr.

Interim Library Director  
Dan Rogan



### HCL Donation Policy

The Policy Committee members reviewed HCL Donation policy. Committee members suggested changes to the Donation policy and plan to review and vote on revisions at the next scheduled policy committee meeting.

### ADJOURN

Jane Brissett adjourns the meeting at 5:46 p.m.

# Commissioned Public Art

## Hennepin County Library Board Policy

### Purpose

The purpose of this policy is to ~~express the role commissioned public art plays in libraries~~ and to provide guidance and direction for ~~the its selection of commissioned public art. One percent of construction costs of library building projects of more than \$1 million is set aside for commissioned artwork. The Board understands this policy will not anticipate the creative scope of possibilities for public art projects. It is the intent, therefore, of this~~ This policy ~~is intended~~ to provide a broad framework for decision making that does not unduly limit creative potential.

### Definitions

For the purpose of this policy, public art is defined as an original work of commissioned art that is accessible to the public. It is designed for a specific library, reflects the local community, and is intended to support the library as a gathering place where all residents come to learn, grow, and spend time together.

### Principles

- The State of Minnesota, Hennepin County, and the Hennepin County Library Board recognize that the presence of public art contributes to the life and vitality of our community.
- Public art in library buildings contributes to the library's mission to nourish minds, transform lives, and build community together. It helps to create a community identity and a place of contemplation and curiosity.
- Public art enhances the library experience; it creates positive public environments; reflects our legacy, and expresses our diversity.
- Engaged participation by members of the community strengthens the art selection process and builds community excitement.

### Scope

This policy applies to the acquisition of all public art that is commissioned for the Hennepin County Library. Commissioned public art ~~is may be~~ acquired ~~in one of two ways:~~

~~1.~~ through Hennepin County's "one percent for art" program in which library capital building projects of \$1 million or more have 1% of the project costs (defined herein as encompassing construction costs, architectural fees, and contingency) dedicated to the selection, purchase, and installation of works of public art.

~~2.~~ Public art proposals submitted to Hennepin County Library by the Friends of the Hennepin County Library.

### Art Selection Committees

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The Library Director, the Hennepin County Library Board President, and the Executive Director of the Friends of the Hennepin County Library will coordinate the formation of an Art Selection Committee for each capital building project. The Art Selection Committee will include members of the community and reflect its diversity.

Additional Art Selection Committees may be established by the Library Director in response to proposals from the Friends of the Hennepin County Library to commission public art for libraries. [Should this sentence be deleted?](#)

The Library Board President will appoint a Library Board member to each Art Selection Committee. Appointees will be active participants in the commissioned art selection process and report progress to the full Library Board.

### **Selection Considerations**

The following considerations will be used by Art Selection Committees to guide the evaluation and selection of commissioned art proposals. The extent to which the public art:

- Celebrates, explores and includes the diverse histories and cultures of the community
- Has broad and timeless appeal
- Represents artistic excellence and innovation
- Is designed for a publicly visible and accessible area
- Is safe, durable and able to withstand theft, vandalism and exposure to the environment
- Requires low maintenance

### **Roles and Responsibilities**

- The Library Director (or designee) will maintain an administrative policy which details the composition, responsibilities, and authority of Art Selection Committees and which defines the subsequent staff responsibilities for acquiring and maintaining the selected art.
- The Art Selection Committees will uphold the Principles and Selection Considerations outlined in this policy.
- Hennepin County directs the art installation by the artist.
- The Library Board will take formal action to acknowledge and receive the commissioned art, once it is installed.

### **Associated Resolutions and Laws**

- Hennepin County Board Resolution No. 01-04-212
- Hennepin County Library Board. [Donation Policy](#).
- Library Administration. One Percent for Art Policy.
- Minnesota State Statute: [16B.35 ART IN STATE BUILDINGS](#)

### **Process**

This policy is reviewed by the Library Director (or designee) every four years, or more frequently as needed. Recommendations are forwarded to a Library Board committee. The committee reviews and revises as necessary, endorses and advances to the full Library Board for approval.

# Donation Policy

## Hennepin County Library Board Policy

### Purpose

Hennepin County Library welcomes and encourages donations. The purpose of this policy is to provide guidance to those who wish to support the Hennepin County Library through a financial or other donation. It describes the scope of donations received, and defines the roles and responsibilities for accepting donations made to the Hennepin County Library.

### Principles

- Donations are welcomed and valued expressions of individual support for Hennepin County Library and its mission to nourish minds, transform lives, and build community together.
- Donations enhance the library's services and programs.
- Financial donations enrich Hennepin County Library but do not replace public tax support.
- Planned gifts contribute to the legacy and sustain the mission of Hennepin County Library.

### Roles and Responsibilities

The Hennepin County Board of Commissioners has delegated to the Library Board the authority and responsibility to accept donations to the Hennepin County Library on behalf of Hennepin County. The Library Board will acknowledge significant donations with an additional expression of appreciation to the donor.

The Library does not provide appraisals of gifts or potential gifts. All donated materials are outright gifts to the Library.

### Scope and Disposition of Donations Received

- Library supporters are encouraged to make financial donations to the Friends of Hennepin County Library or to the individual Friends of the Library groups.
- The Library Board encourages library supporters to consider the planned giving opportunities administered by the Friends of Hennepin County Library.
- The Library Board's Collection Development and Management Policy is the basis for staff decisions about adding materials to the collection. Materials not suitable for the collection are given to individual Friends of the Library groups for resale.
- The decision to accept the donation of a major special collection is made by the Library Board upon recommendation of the Library Director. Donated collections become the property of Hennepin County Library, which has the authority on retention, location and disposition.
- ~~• Works of art may be donated to the Hennepin County Library. The considerations and criteria defined in the Commissioned Public Art Policy will be applied to individual works of art that may be donated. The decision to accept and utilize donated art in libraries is made by the Library Board upon recommendation of the Library Director. Donated art becomes the property of Hennepin County Library, which has the authority on retention, location and~~

~~disposition. A good faith effort will be made to keep donated art in the library intended by the donor. The Hennepin County Library is unable to accept donated works of art.~~

## Associated Policies and County Board Resolutions

- Hennepin County Board Resolution No. 81-2-108R
- Hennepin County Board Resolution No. 96-11-695
- Hennepin County Library Board. [Collection Development and Management Policy](#)
- Hennepin County Library Board. [Commissioned Public Art Policy](#)

## Process

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## Policy History

Next Review Date: ~~2022~~[2026](#)

Date Approved: 20~~18~~[22](#)