

HENNEPIN COUNTY
LIBRARY BOARD

THE PUBLIC IS WELCOME AT ALL LIBRARY BOARD MEETINGS

April 6, 2022, 5:00-7:00 p.m.

Virtual Meeting

Library Board Agenda

POLICY COMMITTEE

1. WELCOME AND CALL TO ORDER



2. APPROVAL OF AGENDA*



3. APPROVAL OF MARCH 16, 2022, MEETING SUMMARY*

4. HCL DONATION POLICY DISCUSSION



5. ADJOURN*



**Denotes board action item.*

Library Board

Adja Kaba, President | Jane Brissett, Vice President | Tim Dolan, Secretary | Lynn Stetler | Erin Vrieze Daniels | Michael Hogan | Gordy Aune, Jr | Kimberly Urig | Briana Eicheldinger | Amal Karim | Keegan Xavi

Interim Library Director
Dan Rogan

HENNEPIN COUNTY

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Policy Committee

Meeting Summary

The Library Board Policy Committee met Wednesday, March 16, 2022, via Microsoft Teams.

Attendees

Present: Jane Brissett, Gordy Aune Jr, and LaBelle Nambangi

Hennepin County Staff: Ali Turner and J.R Genett

Public:

Welcome and Call to Order

Chair Jane Brissett called the meeting to order at 4:30 p.m. and welcomed attendees.

Approval of Agenda

LaBelle Nambangi made a motion to approve the agenda; seconded by Gordy Aune, Jr. Motion passed.

Approval of Meeting Summary

Gordy Aune, Jr made a motion to approve the March 2, 2022, meeting summary seconded by LaBelle Nambangi. Motion passed.

HCL Commissioned Public Art Policy

The Policy committee reviewed the revised HCL Commissioned Art Policy and discussed the proposed revisions. The committee planned to bring the suggested revisions to the full board for final vote on March 23rd.

HCL Donation Policy

The Policy Committee members reviewed the revised HCL Donation Policy. Committee members suggested changes to the Donation policy and plan to review and vote on revisions at the next scheduled full board meeting on March 23rd.

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ADJOURN

Jane Brissett adjourned the meeting at 5:08 p.m.

Donation Policy

Hennepin County Library Board Policy

Purpose

Hennepin County Library welcomes and encourages donations. The purpose of this policy is to provide guidance to those who wish to support the Hennepin County Library through a financial or other donation. It describes the scope of donations received, and defines the roles and responsibilities for accepting donations made to the Hennepin County Library.

Principles

- Donations are welcomed and valued expressions of individual support for Hennepin County Library and its mission to nourish minds, transform lives, and build community together.
- Donations enhance the library's services and programs.
- Financial donations enrich Hennepin County Library but do not replace public tax support.
- Planned gifts contribute to the legacy and sustain the mission of Hennepin County Library.

Roles and Responsibilities

The Hennepin County Board of Commissioners has delegated to the Library Board the authority and responsibility to accept donations to the Hennepin County Library on behalf of Hennepin County. The Library Board will acknowledge significant donations with an additional expression of appreciation to the donor.

The Library does not provide appraisals of gifts or potential gifts. All donated materials are outright gifts to the Library.

Scope and Disposition of Donations Received

- Library supporters are encouraged to make financial donations to the Friends of ~~the~~ Hennepin County Library, ~~or to the individual Friends of the Library groups.~~
- The Library Board encourages library supporters to consider the planned giving opportunities administered by the Friends of ~~the~~ Hennepin County Library.
- ~~The Library may accept donated materials.~~ The Library Board's Collection Development and Management Policy is the basis for staff decisions about adding materials to the collection. Materials not suitable for the collection ~~may be are~~ given to individual Friends of the Library groups for resale.
- The decision to accept the donation of a major special collection is made by the Library Board upon recommendation of the Library Director. Donated collections become the property of Hennepin County Library, which has the authority on retention, location and disposition.
- ~~Works of art may be donated to the Hennepin County Library. The considerations and criteria defined in the Commissioned Public Art Policy will be applied to individual works of art that may be donated. The decision to accept and utilize donated art in libraries is made by the Library Board upon recommendation of the Library Director. Donated art becomes~~

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~~the property of Hennepin County Library, which has the authority on retention, location and disposition. A good faith effort will be made to keep donated art in the library intended by the donor. The Hennepin County Library is unable to accept donated works of art. Exceptions can be made by the Library Director.~~

Associated Policies and County Board Resolutions

- Hennepin County Board Resolution No. 81-2-108R
- Hennepin County Board Resolution No. 96-11-695
- Hennepin County Library Board. [Collection Development and Management Policy](#)
- Hennepin County Library Board. [Commissioned Public Art Policy](#)

Process

This policy is reviewed by the Library Director (or designee) every four years, or more frequently as needed. Recommendations are forwarded to a Library Board committee. The committee reviews and revises as necessary, endorses and advances to the full Library Board for approval.

Policy History

Next Review Date: ~~2022~~2026
Date Approved: 20~~18~~22

FROM COLLECTION DEVELOPMENT POLICY

Reconsideration of Library Materials

Individuals may request a selection decision to be reconsidered by submitting a written "Request for Reconsideration of Materials" to any Hennepin County library using established Library procedures and guidelines, available at any library service desk. Library Administration responds in writing to an individual's written request.

The Library Board, upon request, hears appeals of the Library's response. Appeals must be presented in writing to the Library Board at least ten (10) days in advance of the next regularly scheduled meeting of the Board. Decisions on appeals are based on careful review of the objection, the material, and Library Board policies including: this policy, Library Bill of Rights, Freedom to Read, and Freedom to View. The final decision on appeals rests with the Library Board and will be taken up at Board meetings.